

CITY OF LIVINGSTON

1416 C Street

Livingston, CA 95334

Administrative Services Department



Employee Operating Statement

The values and philosophy held by management and workers affects the attitudes, morale, work environment and ultimately the quality of municipal services. The Livingston Employee Operating Statement articulates the values and philosophy governing the operation of the City.

Mission

We deliver municipal services within the policy limits and financial constraints established by the City Council in accordance with the highest ethical and professional standards.

Motto

We give people their money's worth – and then some.

Our Expectations

We expect the highest standards of professional conduct from those employed by the City of Livingston. Our employees will:

1. Be results-oriented individuals actively engaged in providing quality services, finding ways to improve City operations, and striving to lower the costs of these services.
2. Be candid, honest and adhere to the highest standards of integrity.
3. Be loyal to City values and dedicated to using them to improve the delivery of municipal services.
4. Be innovative and creative in working for solutions to community issues.
5. Be open with elected officials, public and employees, welcoming opinions and ideas of others.
6. Respect citizen opinions regardless of whether they agree or disagree with those positions.
7. Expect to be held accountable and are willing to accept responsibility for their actions.
8. Complete staff work in a timely manner, paying particular attention to detail.
9. Understand that failure is to be learned from rather than feared.
10. Avoid last-minute surprises in work product
11. Be recognized for competent performance as well as significant contributions.
Greet the public with a smile and a helpful attitude.