



SIGN PERMIT FEE: \$195

**CITY OF LIVINGSTON
APPLICATION FOR SIGN PERMIT**

I. ADDRESS OF SIGN _____

DATE OF APPLICATION _____ SIGN VALUATION \$ _____

II. BUSINESS NAME & ADDRESS _____

_____ PHONE # _____

III. APPLICANT _____ OWNER _____

(If other than applicant)

PHONE # _____ EMAIL _____

IV. INSTALLER NAME & ADDRESS _____

PHONE# _____ EMAIL _____

V. GRAPHICS

A. USE OF SIGN: IDENTIFICATION _____ INFORMATION _____ ADVERTISING _____
OTHER (describe) _____

B. TYPE OF SIGN: PROJECTING _____ FREESTANDING _____ WALL _____ WINDOW _____
ROOF _____ OTHER (describe) _____

C. WHAT DOES THE SIGN SAY IN WORDS AND SYMBOLS _____

D. DIMENSIONS:

1. FRONT FOOTAGE OF BUILDING OCCUPANCY _____

2. SIGN SIZE IN SQUARE FEET _____ SIGN COMPUTATIONS _____ X _____

3. HEIGHT ABOVE GRADE OF LOWEST PART OF SIGN _____

4. HEIGHT ABOVE GRADE OF HIGHEST PART OF SIGN _____

E. APPEARANCES:

1. MATERIALS _____

2. ILLUMINATION _____

3. COLORS _____

VI. PERMIT APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING (Minimum size 11"x17") :

1. THREE (3) COPIES OF A SCALE DRAWING ILLUSTRATING THE SIGN; IF LIGHTED, THE METHOD OF ILLUMINATION, AND HEIGHT OF SIGN
2. THREE (3) COPIES OF A SCALE DRAWING ILLUSTRATING PARCEL DEVELOPMENT (EXISTING STRUCTURES, PARKING, AND STREET IMPROVEMENTS), AND LOCATION OF PROPOSED SIGN(S).
3. IF THE SIGN IS A WALL SIGN, THREE (3) COPIES OF A SCALE DRAWING ILLUSTRATING THE ELEVATION OF THE BUILDING FACADE. THE DRAWING MUST SHOW THE PROPOSED AND EXISTING SIGN(S).
4. PAYMENT OF FEES

THIS REQUIREMENT IS UNDERSTOOD (APPLICANT'S INITIALS)_____.

VII. THE UNDERSIGNED COVENANTS THAT THE BEFOREMENTIONED SIGN(S) FOR WHICH PERMIT IS APPLIED FOR WILL BE CONSTRUCTED IN ALL RESPECTS IN ACCORDANCE WITH PLANS AND SPECIFICATIONS SUBMITTED HEREWITH, AND IN ACCORDANCE WITH THE PROVISIONS AND REGULATIONS OF THE BUILDING CODE AND ALL OTHER ORDINANCES AND CODES OF SAID CITY APPLICABLE THERETO IN FORCE WHEN CONSTRUCTION IS COMMENCED; AND FURTHER AGREES THAT IN CASE OF ANY VARIANCE OR CONFLICT BETWEEN THE PLANS AND SPECIFICATIONS SUBMITTED HEREWITH, AND THE PROVISIONS OR REGULATIONS OF ANY OF SAID ORDINANCES OR CODES PERTAINING TO SUCH CONSTRUCTION, THAT THE PROVISIONS OR REGULATIONS CONTAINED IN SUCH ORDINANCE OR CODES SHALL GOVERN AND SHALL BE FOLLOWED.

SIGNATURE OF APPLICANT:_____

SIGNATURE OF OWNER:_____

PLANNING APPROVALS:

ZONING:_____

OTHER PERMITS REQUIRED: **BUILDING PERMIT** _____ **ELECTRICAL PERMIT** _____
(Please contact the Building Department)

CITY PLANNER OR DESIGNEE: _____ DATE: _____