



HOME OCCUPATION PERMIT APPLICATION

CITY OF LIVINGSTON, BUSINESS LICENSE DEPARTMENT

1416 C ST., LIVINGSTON, CA 95334, (209) 394-8041

businesslicense@livingstoncity.com

\$65 FEE

Date:

APPLICANT INFORMATION

Name: _____ Address: _____
 Home Phone: _____ City/State/Zip: _____
 Cell Phone: _____ Mailing Address: _____
 Email: _____ (if different) _____
 Applicant is the OWNER RENTER* of the above-mentioned property.
 If Renter, Name of Property Owner: _____

***NOTE:** If applicant is the Renter, the Consent of the Owner portion must be signed by the property owner or their designee.

Business Name: _____

Description of Business: _____

TYPE OF WORK PERFORMED AT THIS ADDRESS:

| | | | | |
|-------------------------------|-------------|-----------------------------------|--|---------------------------|
| Administrative (paperwork) | Telephoning | Educational Services (on-site) | Processing of Goods, Art, or Crafts | Cottage Food Operation |
|-------------------------------|-------------|-----------------------------------|--|---------------------------|

ADDITIONAL QUESTIONS

Will you have any employees? Yes No

 Number of persons in the home working for the business?

Will you be receiving any shipments or deliveries of supplies? Yes No

 If yes, how many per day/week:

Will there be any remodeling work for this business? Yes No

 In which part of the home will the business be located?

List the vehicle(s) used for the business (Make/Model): _____

APPLICANT'S ACKNOWLEDGMENT

I hereby certify that I have read the Home Occupation Permit standards and conditions on the back of this application, fully understand the implications, and can comply with all of these requirements. I declare under penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief is a true, correct, and complete statement of facts.

APPLICANT'S SIGNATURE _____

DATE _____

PROPERTY OWNER CONSENT (If applicant is the Renter)

Authorization of Property Owner(s)

I am the owner of the property noted above, and am familiar with the Home Occupation proposed by the applicant. I hereby give my consent to the applicant to conduct the proposed Home Occupation on my property and agree to the conditions listed above.

PROPERTY OWNER SIGNATURE _____

DATE _____

FOR OFFICE USE ONLY

Zoning District: _____ Planning Dept ID No. _____
 APPROVED Yes No
 Remarks: _____

NOTE: This permit is for the use of the land only, a business license issued by the Business License Section is required for the operation of the Home Occupation

A PORTION OF THE LIVINGSTON MUNICIPAL CODE, SECTION 5-5-2:

A. All home occupations shall comply with each of following regulations in addition to any conditions imposed by the business license for home occupation issued by the City:

1. The home occupation use shall be confined to one room within the dwelling unit or accessory building.
2. Such occupations shall not require use of mechanical equipment not customarily found in dwellings and in no case shall employ power-driven equipment using motors of more than one horsepower capacity.
3. The use shall not generate vehicular or pedestrian traffic beyond that normal to the residential use of the structure.
4. There shall be no excessive or unsightly storage of materials and/or supplies indoor or outdoor.
5. There shall be no external alteration of appearances of the dwelling in which the home occupation is conducted which would reflect the existence of said home occupation, and there shall be no exterior sign except a name plate flat mounted against the wall of the building on the parcel; such name plate shall not exceed two square feet in surface area.
6. Such occupation shall be conducted entirely by resident occupants; and no person not a resident of the premises shall be employed in connection therewith.
7. No more than one home occupation shall be granted per dwelling unit.
8. No home occupation permit shall be issued which involves food handling, processing or packing.
9. There shall be no addition, alteration or remodeling permitted in connection with any home occupation.
10. No home occupation permit shall be permitted which creates noise, odor, dust, vibration, fumes or smoke readily discernible at the exterior boundaries of the parcel on which they are situated
11. All home occupations shall comply with all Federal, State, County and local regulations, statutes and provisions.
12. No home occupation shall be permitted which will create any electrical disturbance adversely affecting the operation of any equipment located in any other dwelling unit or on property not owned by the persons conducting said home occupation.
13. The home occupation shall be clearly incidental to the use of a structure as a dwelling. The floor area used for such occupation shall not exceed one-fourth of the floor area of the main residence, and shall not be more than 400 square feet in any case.
14. There shall be no sales or display of products not produced on the premises in connection with such home occupation, and there shall be no window display to attract customers.
15. All commercial advertising includes the words: "by telephone appointment only" and which shall be prominently emphasized in said advertisement.
16. Any instruction permitted under this Section shall be restricted to a one on one basis.

B) **Exception To Regulations:** Notwithstanding the limitations outlined in subsection (A) of this section, any person who is severely impaired or handicapped as defined in section 12304 of the State Welfare And Institutions Code may be allowed in the following, provided a home occupation is otherwise approved:

1. Employment of a maximum of one person who does not reside in the dwelling unit.
2. Use of more than one room in the dwelling. (Ord. 533, 8-16-2005)

C) **Prohibited Uses:** The following uses are not permitted as home occupations:

Beauty parlors, barbershops or any similar service enterprise.

Body art establishments, medical, dental and chiropractic clinics and offices and medicinal marijuana dispensaries.

Commercial photography studios.

Music, dancing, business, sewing, or other school, which do not comply with subsection (A)16 of this section.

Real estate, astrology and palm reading offices or enterprises.

Repair or conditioning of major household appliances, including refrigerators, freezers, clothes washers and dryers, dishwashers, stoves, heating and air conditioning equipment, and lawn mowers, including all small engine repair.

Sale of firearms or ammunition.

Uses that do not meet regulations of subsection (A) of this section.

Uses that entail the repair, manufacture, processing or alteration of goods, materials, or objects, including upholstery.

Uses that involve the harboring, training, or raising of dogs, cats, birds or other animals.

Uses which involve vehicle painting, repair and/or body and fender work. (Ord. 533, 8-16-2005; amd. Ord. 541, 4-18-2006)

D) **Application Procedure:** Home occupation permit applications shall be filed by the person responsible for the conduct of the occupation for which the permit is sought on forms furnished by the planning dept.

E) **Issuance Of Permit:** No home occupation use in a dwelling shall be established or continued unless and until a home occupation permit shall have been issued by the planning director. The planning director shall not issue a home occupation permit unless the use applied for meets each and every one of the standards and conditions set forth in subsection (A) of this section.

F) **Duration:** Each home occupation permit shall be issued for a period not to exceed one year.

G) **Renewal Procedure:** Renewal of a home occupation permit shall be treated as a new application.

* This is paraphrased from the actual code section. Full text available upon request.