

2023 Vendor Insurance Requirements

Livingston Sweet Potato Festival

Email or Mail this form to your insurance Carrier

**Proof of Insurance is due in the Recreation office by
September 8, 2023**



Dear Insurance Carrier:

Please add the information below to your clients required forms for the additionally insured.

Name of Event: Livingston Sweet Potato Festival

Location: 2600 Walnut Avenue, Livingston, CA 95334

Event Dates: September 29/30, October 1 2023

Set up is on September 29, 2023

Tear Down is October 1, 2023

Certificate of Insurance showing current General and Product Liability coverage.
\$1,000,000 each event.

Certificate Holder: City of Livingston, 1416 C Street, Livingston, CA 95334

Additional Insured: City of Livingston City, its elected officials, officers, employees, agents or volunteers public or not for profit operating the Sweet Potato Festival.

Mail or email documents to: City of Livingston Recreation Department

ATTN: Sweet Potato Festival Vendor Insurance

1416 C Street

Livingston, CA 95334

Email: recreation@livingstoncity.com

INSURANCE DEADLINE – SEPTEMBER 8, 2023

It is a requirement by our RMA to show all vendors have insurance for the event.