

## **DUTIES AND EXPECTATIONS OF THE PARKS AND RECREATION COMMISSION**

The Recreation Commission is made up of 5 council appointed members that act in an advisory capacity to the city council, the city manager and the superintendent of parks and recreation, in all matters of public parks and recreation, and to cooperate with other governmental agencies, civic groups in the advancement and enhancement of sound recreation planning and programming.

Commissioners also recommend policies on recreation and park services, volunteer staff and discipline for approval of the city council; they advise the superintendent of parks and recreation on problems of development of recreation areas, facilities, programs and improved recreation services; recommend the adoption of standards on areas, facilities, programs and financial support.

Commissioners act as ambassadors to interpret the mission statement, philosophy, policies and goals of the recreation department to the public.

### **What is the mission statement of the Recreation Department:**

The purpose of the City of Livingston Recreation Department is to provide recreational opportunities and athletic programs for residents of the City of Livingston.

### **Goals:**

The goals of the recreational programs are to encourage community spirit and fellowship.

The goals of the athletic programs are:

1. *to allow all players as equal an opportunity as possible to participate,*
2. *to instruct players in the development of their capabilities,*
3. *to build good character and encourage teamwork,*
4. *to develop and practice good sportsmanship,*
5. *to implement the principles of fair play,*
6. *to improve physical fitness,*
7. *to have fun.*

What are the 5 principles of fair play:

1. *Respect the rules.*
2. *Respect the officials and their decisions.*
3. *Respect your opponent.*
4. *Give everyone an equal chance to participate.*
5. *Maintain your self-control at all times.*

Make studies and recommend rules and regulations for adoption by the city council for the use and enjoyment of all public parks and recreational facilities, and particularly of specific recreational facilities, including, but not limited to, playgrounds, play fields, recreational centers, swimming pools, ball diamonds, basketball courts and such other recreational areas and facilities as may require regulation from time to time;

Review the annual budget of the parks and recreation department before presentation to the city manager and make recommendations thereto to the city council and the city manager and, in the case of capital improvements, also to the planning commission.

Consider the issues and needs of the senior, adult, teen and youth population of the city in recommending programs, policies, and facilities.

Members are expected to attend all Commission Meetings which are held by ordinance the 4th Thursday of the month at 7pm. Meetings are held in the City Hall Conference Room, 1416 C Street. Members are expected to send formal notification to the Commission Chair or city staff if absence is unavoidable. This action will classify the absence as "excused". Members are expected to attend the entire meeting and actively participate.

City of Livingston  
Recreation Commission  
**Supplemental Questionnaire**



**Please return to:**

City of Livingston  
Attn: City Clerk  
1416 C Street  
Livingston, CA 95334  
(209)394-8041 ext 114

NAME: _____
DATE: _____

Please print or type your answers to the following questions and submit them with your completed application. You may submit additional sheets, if necessary, to complete your answers.

1) Have you ever attended a recreation commission meeting?    YES      NO  
    Date attended \_\_\_\_\_

2) How did you learn about the vacancy on the Recreation Commission?

3) Describe your involvement in community activities, volunteer and civic organizations:

4) What is it about the Recreation Commission that interests you? What qualities, experience and expertise would you bring to the Recreation Commission?

5) How would you see your role as a commissioner when recommending policy and working with the council?

6) What are the current issues that the Recreation Commission will face?

7) If appointed, what specific goals would you like to see the Recreation Commission achieve?